

**MINUTES
TOWN OF VIENNA
REGULAR TOWN MEETING
SEPTEMBER 28, 2020**

6:45- Public hearing-ORD 2020-1 Parking Recreational vehicles and boat trailers. Amendments 96 hours for guest parking motor homes on streets in a seven-day period. Special exceptions will be requested by the property owner. No occupancy of recreational vehicles on the property behind the WWTP. 96 hours for boat trailer parking in a seven-day period. Tabled until next meeting.

The regular town meeting was called to order at 7:00 by Mayor James McFarlane. Also present were Commissioners Greg Cusick and Frank Fluharty. Agenda approved as presented. Motion to approve the minutes of the September 14th, 2020 town meeting as presented by Commissioner Cusick. Seconded by Commissioner Fluharty. Motion passed.

COMMITTEE REPORTS

Clerks Report- as presented by Cynthia McFarlane, Clerk
Balance in the:

- General account- \$1,434.94
- Property Management account- \$3180.01 Includes October rent for 116 Water Street-\$1000.00 and \$200.00 balance due for gazebo rental.
- Boat slip account- \$3828.10 -\$100.00 was deducted from the account for returned check plus \$10.00 service charge from the bank.
- Museum account- \$ 4975.55
- Bay Restoration Account- \$109.92

Property Taxes collected by the county on the town's behalf- \$9520.03
All previous month's statements have been reconciled-through QuickBooks and manually.

Received \$60.00 for fence permit fee-513 Linden Lane
August reimbursement for Delmarva Power-NWSA in the amount of \$88.66.

August reimbursement for Delmarva Power-EVI-Charging stations in the amount of \$43.92.

Spoke with Matt from Electric Vehicle Institute regarding usage and revenue from the car charging stations. He promised a report on usage and revenue will be sent to the town.

Received \$69.00 vendor payment from department of Housing and Community central Office.

PLANNING COMMISSION:

Public hearing set for Wednesday 10-7-2020 @7:00PM regarding a single chair barber and beauty salon to be located at 119 Water Street. Working on public hearing for fence variance at 307 Linden Lane and 208 Ocean Gateway. No date scheduled for the hearing.

CODE ENFORCEMENT- Mary Jane Marine-Code Enforcement Officer

Grass notices: 310 Linden Lane-posted
103 Church Street-posted
127 Market Street-backyard

Checked for grass cutters for sale at 3005 Rhodesdale-Vienna Road
Issued permit for house # 3 (Lot#1)-Vienna Properties. House on lot # 3 has been listed for sale

Updating RV/boat trailer ordinance for final approval.

PUBLIC WORKS- Water leak in the parking lot at the town hall needs to be repaired. Pumps in lift station in West Vienna are hanging up. WWTP clarifier.

WATER & SEWER- as presented by Cynthia McFarlane, Clerk

Water and sewer collected since last meeting- \$5366.26

A. Received a check from Dorchester County in the amount of \$3616.26 for delinquent water/sewer customers collected at the county tax sale held on September 15th.

B. Enhanced Nutrient Removal for the PER on the wastewater treatment plant is on the action agenda of the Board of Public Works for October 7th for approval. Once approved George, Miles & Buhr can begin work on the Preliminary Engineering Report. (PER).

- C. Spoke with Don Reed- (MES). The new gear box needed for the WWTP clarifier would cost \$6000.00. Hills Electric can rebuild the old one for \$1893.21. Spoke with Mayor McFarlane who gave approval to proceed with the rebuild.
- D. Thanks to the employees of MES all the fire hydrants in West Vienna have a fresh coat of paint.
- E. Joined Rural Water Association. \$250.00 yearly dues.

OLD BUSINESS

- A. **Monument of Love**- Structural concern from drainage issue. Cracking in block wall. Market Street extension may or may not have caused runoff to the building's foundation. Structure 100 years old. Motion by Commissioner Fluharty to contact the town lawyer to see what liability the town would have if we offered to remove trees and regrade the problem area. And what the town's obligation is, if any. Motion seconded by Commissioner Cusick. Ayes have it. Motion carried.
- B. **Custom House Funding** - \$5400.00-Motion from Commissioner Fluharty to fund the custom house renovations with the certificate of deposit held at Hebron Savings Bank with the understanding that once we are reimbursed with the grant money it will be placed back in a CD. Motion seconded by Commissioner Cusick. Ayes have it. Motion carried.
- C. **Drainpipe-204 Middle Street**- Joe Everd from MD Rural Water is assisting the town to locate a camera to run through the pipe for any possible breakage or cracks.

NEW BUSINESS

- A. **Budget 2020-2021**- After review, motion by Commissioner Cusick to approve 2020-2021 budget presented at the September 14th meeting. Motion seconded by Commissioner Fluharty. Ayes have it. Motion carried.

- B. **Designated Zoning-** Parcel 78- 4925 Ocean Gateway and Parcel 156- 601 Linden Lane were never given a designated zoning when annexed into the town. They now have a designation as B-1 Business General.
- C. **Office of Crime and Control (BJAG)-Surveillance Cameras-** Before submitting application Bay Country Security was contacted to see if the price from last years quote was still valid. Brian Harrington said the quote still stands at \$24,490.00. New contact will be Matt Burkhardt-sales manager for Bay Country Security. Emailed him last years quote for review. No response as of this date.
- D. **Trick or Treat-** Contacted surrounding towns to see if they were having trick or treat hours this year. Vienna decided to designate the hours of 6:00PM to 8:00PM for trick or treating. There will be no sponsored fire company costume party at the community center.
- E. **Economic Development -** Commissioner Fluharty is trying to get a scheduled meeting with Housing and Urban Development. Vienna is designated as a sustainable community. Valid for 5 years. The town will need to submit a renewal application in June 2021. Keith Lackie said he will assist the town in the process.
- F. **Highway signage-** Commissioner Fluharty has been in contact with Steven Hollie, tourist area coordinator regarding additional signage on Route 50. Electric vehicle charging, boat ramp, kayaking and park. Program possibly put on hold but stated that the town should already have these signs so is trying to push the request along. Application sent 9/24/2020.
- G. **Traffic safety-** Concerned resident from West Vienna approached Commission Fluharty regarding the number of vehicles that ignore the stop sign at the end of 331 to Ocean Gateway. Suggested a visual cue such as a "Stop Line" to bring attention to the stop sign. Contacted Jana Potvin, Assistant District Engineer-Safety with MDOT. Agreed with the stop line or bar and suggested a roadway edge line extension marking that allows motorists to visualize the lane that they are approaching.
- H. **Traffic Speed Study-** Traffic study conducted by REKOR to determine whether speed cameras would be beneficial at various locations throughout the town. Sensors were installed at three

locations. East and West bound Old Ocean Gateway. Near the elementary school. Rt 331 just south of the NRG entrance in both directions. Market Street at the post office in both directions.

(NOTE)-(The Market Street sensor was placed in the wrong location -Should have been at the south entrance of Market Street entering the town limits.) Old Ocean Gateway is the only area that can support cameras and is not within the town limits. (county road) Cost per system is \$2800.00 per system per month. No cost to the jurisdiction if the camera does not generate enough income to cover the cost. Motion by Commissioner Fluharty to contact the county to have cameras placed in both directions on Ocean Gateway in the vicinity of the elementary school and a letter of same should be written. Motion seconded by Commissioner Cusick. Ayes have it. Motion carried. Commissioner Fluharty will contact the county for a letter of support.

- I. **Human Trafficking Fund Raiser-** Motion made by Commissioner Fluharty to donate \$25.00 to support the Life Crisis Center in their effort to fight to eradicate child trafficking. Motion by Commissioner Fluharty to donate \$25.00 through the Mary Kay Fund Raiser to the life crisis center. Motion seconded by Commissioner Cusick. Ayes have it. Motion carried.
- J. **Waiver Request** – Request by Mr. Gonzales (Vienna Properties) to waive the infill fee for two of the five lots at the corner of Church and Market Streets should he decide to purchase the property.(\$12,170.00) Request was tabled until next meeting to check on the current prices of the installation to make sure the town would not go in the deficit.

PUBLIC COMMENTS- Tom Gullion commented on the flooding in the area of 3005 & 3001 Rhodesdale-Vienna Road. Mayor McFarlane stated a drain needs to be placed to elevate the problem. Ms. Gullion commented on the nice job done by Jamie cleaning the ditches approaching the town.

READING OF THE BILLS
GENERAL ACCOUNT

<u>CHECK#</u>	<u>PAYEE</u>	<u>AMOUNT</u>
<u>13872</u>	Jamie McFarlane-August grass	\$2200.00
<u>13873</u>	Intercoastal Trading-Chemicals	\$292.50
<u>13874</u>	Delmarva Power-Streetlights	\$1636.27
<u>13875</u>	Delmarva Power-WWTP	\$2202.13
<u>13876</u>	Delmarva Power-lift/pumps	\$227.67
<u>13877</u>	Chesapeake Waste-trash pu	\$1442.40
<u>13878</u>	Delmarva Power-VOID	VOID
<u>13879</u>	Delmarva Power-Town Property	\$454.63
<u>13880</u>	Southern Corrosion-tank manag	\$1759.69
<u>13881</u>	Delmarva Power-113&115	\$316.13
<u>13882</u>	Quill-Office Supplies	\$214.34
<u>13883</u>	AT&T-state calling	\$2.78
<u>13884</u>	Choptank Electric-WTP	\$506.00
<u>13885</u>	TGM Group-Audit	\$750.00
<u>13886</u>	Cynthia McFarlane	\$552.53
<u>13887</u>	Hebron Savings-LOC int.	\$317.64
<u>13888</u>	Cynthia McFarlane	\$552.53
<u>13889</u>	MD Rural Water-dues	\$250.00
<u>13890</u>	Valerie Mann-letter of intent	<u>\$150.00</u>
SUB-TOTAL		\$13,827.24
	<u>DEBITS</u>	
	Chesapeake Labs-water test	\$35.00
	Chesapeake labs-water test	\$1081.00
	USPO-Stamps	<u>\$55.00</u>
TOTAL		\$14,998.24

Property Management

Sean Trippet-Paint-fire hydrants **\$57.54**

Motion to pay-Commissioner Cusick

Seconded-Commissioner Fluharty

ADJOURNMENT- 8:25 Next meeting October 12,2020

NO CLOSED SESSION REQUESTED

As recorded by Cynthia McFarlane, Clerk