

**MINUTES
TOWN OF VIENNA
REGULAR TOWN MEETING
March 8, 2021**

The town meeting was called to order at 7:00 by Mayor James McFarlane. Also present were Commissioner Cusick and Commissioner Fluharty. Agenda approved as presented. Motion to approve the minutes of the February 22, 2021 town meeting as presented by Commissioner Fluharty. Seconded by Commissioner Cusick. Ayes have it. Motion carried.

COMMITTEE REPORTS

Clerks Report- as presented by Cynthia McFarlane, Clerk

Balance in the:

- General account- \$17,960.62
- Property Management account- \$11,122.65
- Boat slip account- \$5328.10
- Museum account- \$ 19,698.80 Includes \$150.00 donation to Music on the Nanticoke. * Total Music on Nanticoke \$5563.33*
- Bay Restoration Account- \$74.92

Property taxes collected by the county on the town's behalf \$0.00

Received \$4554.03 for October 2020 Highway User from State Highway Administration.

Electric Vehicle Institute reimbursed the town \$214.52 for January Delmarva Power.

Mandala Pies reimbursed the town for December and January Delmarva Power in the amount of \$350.00.

Received \$5498.30 from revenue Administration Division for February local taxes

Received \$4257.96 from State Highway Administration for December 2020 Highway User.

John Petito-public affairs manager for Delmarva Power called to let us know there is a new district manager, Evan Carter, replacing Steve Robinson. I also asked about LED replacement bulbs for the streetlights that have still not been completed. This was from a project started back in 2017. We have only received the first round of replacements. He asked me to submit a request to completing the job. This will be my third request. Submitted 11/19/2020, 6/1/2020 & 3/4/2021.

Reached out to Matt at Electric Vehicle Institute to request some usage information for the car charging stations. We are supposed to get a monthly report. He assures me that the requested report is underway.

112 Church Street settled-\$139,000.00.

PLANNING COMMISSION:

Board of appeals upheld decision for no hens in the corporate limits. Reviewed finding of facts. Once approved will send out a copy to Ms. Johnson and neighboring homes.

CODE ENFORCEMENT-Mary Jane Marine, Code Enforcement Officer

Mary Jane is working on the issue with the dog whistle.

Ordinance-abandoned and dilapidated buildings (dangerous buildings):

Exploring other ordinances for guidance.

Mr. Goslee will submit a proposal to frame and complete the fountain at the entrance park.

Tom Jackson inquired regarding who oversees the flag poles at the old coast guard station now that he is no longer in charge.

PUBLIC WORKS- parts ordered for fire hydrant corner of Middle and Race.

WATER & SEWER- as presented by Cynthia McFarlane, Clerk

Water and sewer collected since last meeting \$3318.00

Carrie Hudson-USDA Rural Development-Community Loan Specialist requested Town of Vienna audits for years 2018,2019&2020 for water project underwriting-WTP Project have been submitted to her. There are several town properties that are very delinquent with their water/sewer payments. Requesting permission to include a letter with the delinquent water invoices advising to avoid the possibility of termination of service that arrangements need to be made to bring their balance current. Last quarter of 2020-\$9186.50 delinquent Town of Vienna.\$8386.00 for West Vienna. Permission granted

OLD BUSINESS

A.Comcast-No response

B. Office of Crime and Control-Surveillance Cameras-Meeting on 2/26 with Bay Country Security and Bay Country Communications to finalize location of security cameras. New contract will be sent to the town for signature. Work to begin soon.

C.GMB MEETING 3/3- Kickoff meeting with GMB, Commissioners, MES and Vikki Prettyman to explain the PER process for Enhanced

Nutrient Removal at the wastewater treatment plant and to answer any questions.

D. Retention Pond- Mayor contacted Elzey Septic, Tim Foskey to let him know that he can begin to empty the sludge in the retention pond at the water treatment plant as soon as he can find some mats to enable the truck to get to the pond through the mud.

E. Boat ramp Project- The ramp is nearing completion. Waiting for the area around the ramp to dry out so they can begin the blacktop.

F. Mandela Pies- The weak spot on the floor at the pie shop has been repaired and replaced with new tiles. No Structural damage to the rest of the underneath of the building.

NEW BUSINESS

- A. Customs House**-Update- Kerry at Bobs Siding and Roofing was notified that the proposal he submitted was not detailed enough for the Maryland Historical Trust. He will do more research and resubmit a new proposal.
- B. 29th Annual Native American Indian Festival**- September 18 &19. Motion by Commissioner Fluharty to allow the Native American Festival use of the ballfield for the festival in September. Motion seconded by Commissioner Cusick. Ayes have it. Motion carried.
- C. Credit Cards**- Motion by Commissioner Fluharty to begin the process for accepting credit cards by the town for payments through the QuickBooks pay as you go option. Motion seconded by Commissioner Cusick. Ayes have it. Motion carried.
- D. Mr. Gonzalez-Vienna Properties LLC**- Settlement for the six lots on the corner of Market and Church occurred on 2/23/2021. \$86,000.00.
- E. Boat at Coast Guard Dock** – Unknown owner. A \$50.00 monthly charge was agreed on by the Mayor and Commissioners for any vessel temporarily tied up on the waterfront.
- F. Grounds Maintenance Contract**- Motion be Commissioner Cusick to increase the grounds maintenance contract by \$50.00 per week. Motion seconded by Commissioner Fluharty. Mayor McFarlane abstained. Motion carried. *No increase in the contract since 2015*

PUBLIC COMMENTS – Mayor requested permission to remove the flower bed by the Heritage Museum and replace with grass. Would like to contact Tom Bradshaw to see if the Heritage Committee could open the museum at least once a month for visitors.

READING OF THE BILLS

GENERAL ACCOUNT

<u>CHECK#</u>	<u>PAYEE</u>	<u>AMOUNT</u>
14045	James McFarlane-Mayor-February	\$200.00
14046	Greg Cusick-Commissioner-February	\$150.00
14047	Frank Fluharty-Commissioner-February	\$150.00
14048	Mary Jane Marine-February	\$307.00
14049	Cynthia McFarlane	\$552.53
14050	Hebron Savings Bank-LOC-Boat Ramp	\$987.09
14051	Belair Road Supply -Probe Rod	\$85.71
14052	Xerox Financial Services-lease &copies	\$173.32
14053	Intercoastal Trading-Chemicals	\$2002.75
15454	Bay Country Communications-WIFI	\$99.90
15455	Delmarva Power-Street lights	\$1641.23
15456	Delmarva Power-WWTP	\$3221.41
15457	Delmarva Power-lift/pumps	\$328.08
15458	Delmarva Power-Town Buildings	\$913.87
15459	Delmarva Power-Ocean Gateway	\$735.63
<u>15460</u>	Cynthia McFarlane	<u>\$552.53</u>
<u>Subtotal</u>		\$12,101.05

DEBIT

	Water Testing Labs	<u>\$854.00</u>
TOTAL		<u>\$12,955.05</u>

Property Management

1205	Windsor MT. Joy Ins. Co. #2 inst.	\$306.00
<u>1206</u>	Bobs Roofing & Siding Inc. Pie Shop floor	<u>\$985.00</u>
<u>TOTAL</u>		<u>\$1291.00</u>

Motion to pay-Commissioner Fluharty

Seconded-Commissioner Cusick

ADJOURNMENT-7:55 Next meeting March 22, 2021

NO CLOSED SESSION REQUESTED *As recorded by Cynthia McFarlane.*